

# Residential Tenancy Application

BLUNTS

143 Longueville Road, LANE COVE NSW 2066

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www.blunts.com.au



Thank you for choosing a Blunts Real Estate property. Please complete this application thoroughly so we can process it as quickly as possible.

In order for your application to be processed you must provide 100 points (minimum) of identification, one of which must be photo ID. The following documents are acceptable:

- Photo ID Current Passport or drivers licence (40 points)
- Rental Ledger (20 points)
- Birth Certificate (certified copy) or Proof of Age Card (30 points)
- Medicare card (20 points)
- Bank Statement, Motor Vehicle Registration, Phone, Electricity accounts (10 points each)
- Proof of income. Current pay slip, Employment reference on letterhead, letter from accountant or tax return (if self employed) (20 points each)
- Property owners must provide current details of ownership, i.e. Rate notice, Sydney water account etc. (10 points)

Please attach the following documents where possible

Proof of Rental History:  Last four rental receipts or  Printout of rental ledger

Proof of current address:  Utility statements (less than 6 months old)

Proof of income:  3 previous pay slips or  Bank statement

If there is more than one applicant, a separate application form is required for each applicant.

Once this form is completed please email to: blunts@blunts.com.au

Address of premises applying for:

I have inspected the property and agree to take it in its current condition.

Tenancy Requirements:

Weekly rental amount: \$

Lease Commencement Date: / /

Preferred Lease Term: 6 months 12 months other:

Preferred Rental Payment Period:  Fortnightly  
 Calendar monthly (weekly rent divided by 7 x 365 divided by 12)

Number of Occupants: Adults Children

Pets: YES NO If yes what breed and how old

Smoker: YES NO

**Personal Details:**

Full Name:	
Date of Birth:	
Mobile Number:	
Work Number:	
Email Address:	
Drivers licence number:	Drivers licence State of Issue:
Passport number:	Country of Issue:
Car Registration:	Make of car:

**Current Rental Details:**

Address:		
Agent Details:		
Phone number:	Mobile Number:	
Current rent:		
How long have you lived at your current address?	Years	Months
Reason for Leaving?		

**Previous Agent/Landlord:**

Address of rental property:		
Agent Details:		
Phone number:	Mobile Number:	
Rent paid:		
How long did you live at this address?	Years	Months
Reason for Leaving?		
Was the bond refunded in full?	Yes	No
If No why not:		

**Current Employment:**

Employers Name:		
Employment Address:		
Contact Person:		
Email:		
Phone number:	Mobile Number:	
Period of Employment:	Years	Months
Current Net Income:		

**Employment History (if current under 12 months)**

Employers Name:		
Employment Address:		
Contact Person:		
Email:		
Phone number:	Mobile Number:	
Period of Employment:	Years	Months

**Personal Contacts/References**

Name:	Phone Number:
Relationship to Applicant:	
Name:	Phone Number:
Relationship to Applicant:	
<b>Emergency Contact:</b>	
Name:	Phone Number:
Relationship to Applicant:	

**Holding Fee (1 weeks rent)**

If your application is approved by the Landlord, you will be required to leave a holding fee of one weeks rent (preferred payment method is BPay) immediately in order for Blunts Real Estate to hold the property off the market for a period of 7 days. If you do not proceed with the tenancy within seven days or a date soon after as agreed by the Agent/Landlord you will forfeit the full amount of the holding fee. When the Tenancy Agreement is entered into, the holding fee will be applied to the rent.

**Notice to Prospective tenants:**

The availability of telephone lines, internet services, analogue, digital or cable television (and the adequacy of such services) are the sole responsibility of the tenant and the tenant should make their own enquiries as to the availability and adequacy of such services before accepting the tenancy of the property. The Landlord does not warrant that any telephone plugs, antenna sockets or other such service points located in the property are serviceable or will otherwise meet the requirements of the tenant. Tenants must rely upon their own enquiries.

**ON THE MOVE SECTION**

**Privacy Policy:** The privacy act 1988 allows certain information about the applicant referred to in this application to be collected, used & disclosed for the purpose for which it was collected and otherwise in accordance with the act. This privacy policy only applies to the extent the agent collects uses & discloses personal information. Personal information may be collected during each of the application, assessment and processing stage. The personal information the applicant provides in this application or collected from other sources is necessary for the agent to:-- a) identify & verify the applicants identity (b) Process & assess the application (c) assess the applicants ability to meet their financial and other obligations under the Residential Tenancy Agreement (d) make recommendations to the Landlord (e) Manage the tenancy for the Landlord (f) process any payment (including without limit the exchange of personal information with the relevant payment provider, where necessary. (g) liaise & exchange information with the applicant and the agent's or applicant's legal and other advisors in relation to or in connection with the Residential Tenancy Agreement (h) comply with any applicable law and (i) comply with any dispute resolution processes. If the personal information is not provided by the applicant, the agent may not be able to carry out the steps described above and may therefore not be able to process the application. Personal information collected about the applicant in connection with this application and if successful the tenancy may be disclosed by the agent for the purpose for which it was collected to other parties, including the Landlord, the Landlords mortgagee or head-lessor (in either case, if any) referees, other agents, Courts, tribunals responsible for residential tenancy matters, third party operators of tenancy databases, other third parties instructed by the applicant and any prospective or actual purchaser of the premises including to their prospective mortgagee (if any) or as required by any applicable law. Information held by tenancy databases may also be requested by & disclosed to the agent and/or Landlord. If the applicant enters into a Residential Tenancy Agreement and if the applicant (as tenant) fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the applicant (as applicant or as tenant) may also be disclosed to the Landlord, third party operators of tenancy databases, other agents, Courts and tribunals responsible for residential tenancy matters.

The Agent will take reasonable precautions to protect the personal information it holds in relation to the applicant from misuse, loss and unauthorised access, modification or disclosure.

By signing this application, the applicant acknowledges that they have read and understand and accepts the terms of this Privacy policy and the permissions to collect, use and disclose personal information. The applicant authorises the agent to collect, use & disclose in accordance with the Act their personal information for the purpose specified in this privacy policy.

I (APPLICANTS NAME):

Of (CURRENT ADDRESS):

I, the applicant agree to the aforementioned Privacy policy conditions and agree to my Landlord/Agent to disclose any personal information in support of this application

I, the applicant, do solemnly and sincerely declare that I am not bankrupt or an undischarged bankrupt and affirm that the information provided on my application is true & correct.

SIGNATURE OF APPLICANT:

DATE:            /            /

